

# SRI KRISHNADEVARAYA UNIVERSITY



## **Regulations for M.Phil. and Ph.D. Programme - 2016**

**Office of the Dean,  
Research & Development  
Sri Krishnadevaraya University  
Ananthapuramu - 515003  
Andhra Pradesh, India**

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## **1. Admissions and attendance**

The rules of admission into M. Phil. (Full-Time) /Ph.D. (Full-Time/Part-Time) shall be as per the prospectus issued by the University for the relevant academic year.

### *Credits for Course Work and Evaluation*

**A candidate admitted into M. Phil. (Full-Time)/Ph.D. (Both Full-Time/Part-Time) shall be required to undertake a course work consisting of two papers for a minimum period of nine months: one on Research Methodology and the other on broad area of specialization.**

**For M.Phil candidates, credits shall be assigned as follows: Research Methodology (with 5 units and Max Marks 100) - 4 credits, broad area of specialization (with 5 units and Max Marks 100) - 4 credits, Evaluation of dissertation - 8 credits (Max Marks 200) and seminar presentation - 4 credits and for Internal Vivo-voce - 4 credits.**

### *Attendance*

- i. Full-time research students shall be required to be present during working hours and shall sign in the attendance register on every working day. The Head of the Department shall maintain the attendance register and submit the monthly statement of attendance of all research students (Full-time) to the Principal while circulating a copy of the same to all research supervisors.
- ii. A full-time research student may be permitted to be away from the campus on duties connected with his research work such as field work for collection of materials, consultation in other libraries, data collection etc., for a specific period, which should not exceed more than four weeks at a time. The candidate shall have to take the permission of the Research Supervisor and the Head of the Department for such work.



- iii. A full-time research student, whether enjoys fellowship/scholarship or not, shall have to put in at least 75% attendance and is not eligible for any vacation.
- iv. A full-time research student shall not be absent except on medical grounds or with prior permission from the Research Supervisor and Head of the Department for not more than ten consecutive days in a term.
- v. Full-time research students have to apply for leave of absence to the Head of the Department through the Research Supervisor. The leave account of the research students shall be maintained by Head of the Department making the necessary entries from time to time in the register kept for the purpose. All Fellowship / Scholarship-holders shall have their bills and other papers relating to finance / accounts forwarded through the Research Supervisor and Head of the Department. The Research Supervisor's specific recommendation is also necessary for processing all such bills.

Failure to comply with the above attendance rules may lead to any of the following consequences.

- The Scholar may be denied fellowship/scholarship;
- The Scholar may not be allowed to appear for Part I Examination
- The Scholar's registration may be cancelled.

## 2. M. Phil./Ph.D. Written Examination

- i. Every full-time M. Phil./Ph.D. candidate shall take the written examination consisting of two papers of three-hour duration each normally **nine months** after the provisional registration. He / She shall put in a minimum of 75% of attendance during this period to be eligible to appear for the written examination. The candidate shall pay M.Phil/PhD examination fee of Rs. 1500/-.

A part-time candidate who registers for Ph.D. shall take the written examination after putting in 75% of attendance during the first summer vacation and after completion of **18 months** from the date of his/her registration.

Extramural research candidates will be eligible to appear for the Ph.D. written examination after nine months from the date of registration.

- ii. Candidates who desire to change their topic of research to a topic other than the one offered at M. Phil degree, under the same guide/or a different guide have to appear for examination in Paper-II (broad area of research in the new specialization chosen). They are exempted from appearing for Paper-I: Research Methodology. Candidates who wish to change their Research Supervisor for Ph.D. after obtaining the M.Phil Degree and continue their Ph.D. on the same area as that of M.Phil degrees are also exempted from the Ph.D. written examination.
- iii. Candidates have to pass the M.Phil./Ph.D. written examinations within three years, but after completion of nine months from the date of registration, after which the registration ceases to be valid.
- iv. Fee for failed candidates for M.Phil./Ph.D. written examinations for 2<sup>nd</sup> and 3<sup>rd</sup> attempt is Rs.3000/-.
- v. A candidate for Ph.D. is entitled to appear for the written examination in any one of **three consecutive chances** after nine months from the date of registration. Similarly, in the case of M. Phil, the candidate is entitled to appear for the written examination in any one of **two consecutive chances** after nine months from the date of registration. Even if a candidate does not apply for M. Phil/Ph.D. written examination, it is counted as an opportunity lost.
- vi. If a candidate for M. Phil/Ph.D. fails to clear the written examination in successive appearances as prescribed above, he/she will be permitted to appear for the written examination once again, provided there is sufficient justification, on the recommendation of the Research Supervisor concerned and the Chairperson, Board of Studies, and at the discretion of the University. The candidate shall pay a penal fee of Rs.5000/- in



addition to the usual examination fee for taking the written examination (M. Phil/Ph.D.) under this provision (after 3 attempts).

If a candidate does not appear for the written examination or fails in the final chance, he/she will forfeit his/her M. Phil/Ph.D. registration.

- vii. A candidate will be declared to have passed the written examination provided he/she obtains **55% of marks in each of the two papers, i.e., i) Research Methodology, and ii) Broad area of specialization in order to be eligible to continue in the programme and submit the dissertation/thesis (UGC regulations 2016).**

### **3. Panel of Examiners**

The syllabus for Paper I: Research Methodology, Paper II: Broad area of specialization; and the panel of paper setters and examiners as approved by the Board of Studies concerned shall be submitted by the Chairperson of the respective Board of Studies to the Controller of Examinations.

- i. **The panel for the adjudication of an M. Phil. Dissertation shall consist of six Indian examiners with Ph.D. (Professors/Associate Professors) from different Universities/Institutions.**
- ii. **The panel for the adjudication of Ph.D. thesis shall consists of twelve Professors with PhD from a recognized University or R & D personnel with Ph.D. and of the rank equivalent to Professor (Scientist E, F or above cadre) working in National Institutions (IISc, IIT, CSIR, TISS, CESS, ISEC etc.) as adjudicators of whom not less than six should be from outside the state except in the case of vernacular languages. Only one Professor from one University Department is to be included in the panel of adjudicators. The examiners may be from India or abroad.**

- iii. Professors who have retired from service, but have not crossed the age of 65 years may also be included in the panel. Sri Krishnadevaraya University teachers who have retired from service or are on lien/deputation **shall not be included** in the panel for adjudication of Ph.D./M.Phil. thesis/dissertation submitted to Sri Krishnadevaraya University. A teacher from another university who guided a candidate for M.Phil shall not be included in the panel for adjudication of his/her PhD thesis.

**The panel of adjudicators for an M. Phil./Ph.D. dissertation/thesis shall be submitted jointly by the Research Supervisor and the Chairperson of the Board of Studies concerned.**

If the Research Supervisor happens to be the Chairperson, BoS, the panel shall be submitted jointly by the Research Supervisor and the senior most member of the department.

If the Chairperson also happens to be the senior most member of the department, he shall submit the panel for his research candidate in consultation with the person next to him in the department or Head of the Department.

If no such person is available in the department, the panel should be submitted jointly by the research supervisor and an external member of the Board of Studies.

If the Chairperson of the Board of Studies concerned does not submit the panel of examiners within 15 days to the Dean, Research & Development from the date of submission of the panel, the Research Supervisor is authorized to submit the panel duly attested by the Dean of the Faculty concerned to the Dean, Research & Development for taking necessary action.

If the Research Supervisor happens to be the Dean of the Faculty, the panel of adjudicators for Ph.D. shall be attested by one of the senior professors in the department concerned.



#### 4. **Submission of Synopsis**

A candidate shall submit nine copies of the synopsis of the Ph.D. thesis to the Dean, Research & Development through proper channel.

To avoid delay, candidates are permitted to submit the synopsis six months prior to the submission of the thesis but not before the completion of the minimum period. However, if a candidate fails to submit the thesis within six months from the date of submission of the synopsis, he/she has to resubmit a fresh synopsis by paying a processing fee of Rs.1500/-.

**A candidate for Ph.D. registered under Full-Time/Part-Time/ Industrial/Executive quota has to present a minimum of two seminars in the department concerned on his/her research area before submitting his/her Ph.D. thesis. The first seminar shall be within six months from the date of the completion of the Ph.D. written examination. The second seminar shall be at the time of the submission of the synopsis of the thesis.**

- (a) There shall be Departmental Research Committee (DRC) for M.Phil./Ph.D. programme for each candidate with the Research supervisor as Chairperson and two faculty members (opted by the supervisor) including the Head of the Department as members.
- (b) The DRC shall monitor research work and evaluates the progress of research work of the candidate as presented by him/her in the seminars and satisfies itself about his/her progress and sends a report thereon to the Dean, Research & Development. Without a satisfactory progress report from the DRC the thesis will not be sent for adjudication. The quorum for the DRC is two with the Research Supervisor having to be present compulsorily. Grounds for rejection/ deficiency, if any, shall be noted in the progress report and intimated to the candidate to enable him/her to revise his/her study and present himself/herself again before the committee till such time as he/she is declared eligible to submit the thesis.

- (c) A Ph.D. scholar shall publish at least one research paper in a refereed journal and make two paper presentations in conferences/seminars before the submission of the thesis for adjudication. The candidate shall produce evidence for the same in the form of presentation certificate and/or reprints.

## 5. Submission of Thesis/Dissertation

A candidate who passes the M.Phil./Ph.D. written examination shall submit the dissertation/thesis for adjudication as per the following guidelines/schedules:

**For ensuring originality of submitted content, the thesis will be checked by anti-plagiarism software. The candidate shall produce evidence for the same in the form of a certificate duly signed by the Research Supervisor and the candidate on percentage of Plagiarism (not exceeding 30% on the content of thesis is admissible).**

### A. *Ph.D. Thesis*

- i. A full-time Research Scholar shall submit the thesis not earlier than **three years** and not later than **six years** from the date of registration.
- ii. A part-time Research Scholar shall submit his/her thesis not earlier than **three years** and not later than **six years** from the date of his/her registration for the PhD degree.
- iii. A full-time PhD scholar who continues to work for the PhD degree after the award of MPhil shall submit his/her thesis not earlier than **two years** and not later than **four years** from the date of registration for the PhD degree.
- iv. A part-time Research Scholar who registers and continues his/her work for PhD after the award of the MPhil degree shall submit his/her thesis not earlier than **two years** and not later than **four years** from the date of registration for PhD.



v. The adjudication fee for a PhD thesis is Rs.6000/- which is to be remitted to A/c No 35316329029, State Bank of India, SK University branch.

vi. The women candidates and persons with disability (more than 40%) shall be allowed a relaxation of one year for M.Phil and two years for Ph.D in the maximum duration for submission of his/her dissertation/thesis.

### **B. *M.Phil Dissertation***

- i. A full-time MPhil scholar shall submit his/her dissertation on the topic chosen not earlier than **one year** and not later than **two years** from the date of registration.
- ii. MPhil scholar shall present at least one research paper in a conference/seminar before the submission of the dissertation for adjudication. The candidate shall produce evidence for the same in the form of presentation certificate and/or reprints.
- iii. The adjudication fee for MPhil is Rs.2500/- which is to be remitted to A/c No35316329029, State Bank of India, SK University branch.

An M.Phil/Ph.D. candidate shall pay the tuition fee to the respective SK University College until he/she submits the dissertation/thesis or until the completion of the maximum period (including extension time, if any) whichever is later, irrespective of whether the tuition fee is reimbursed by the Government or not.

## **6. Adjudication of Thesis/Dissertation**

### **A. *Ph.D. Thesis***

- i. After passing the Ph.D written examination and completing the period of duration and other requirements, every candidate is eligible to submit to the University the thesis (four copies) printed/typed along with a soft copy embodying the results of the research carried out by him/her together with the prescribed No Dues Certificate.



- ii. The candidate shall submit along with the thesis a certificate signed by him/her and the Research Supervisor that the thesis submitted is a record of original work done by him/her and that it did not previously form the basis for the award of any degree or diploma or other similar title to the candidate.
- iii. A Ph.D thesis shall be evaluated by **three adjudicators** (from the panel submitted) **out of which one must be from outside the State** as specified in Section 3 above. The Vice-Chancellor will appoint one of the three examiners as Chairperson of the Ph.D Adjudication Committee and Viva-Voce Board to whom the reports of the other examiners shall be submitted.
- iv. The degree will be awarded only when all the three examiners unanimously recommend the award of the degree to the candidate. In case one of the examiners rejects the thesis, it shall be sent to a fourth examiner, whose recommendation shall be final.

In a nutshell, the following are the guidelines for taking further course of action in recommending the thesis for the award of Ph.D. degree.▪

Recommendations of the adjudicators			Decision
Adjudicator 1	Adjudicator 2	Adjudicator 3	
Accept	Accept	Accept	Accept
Revise	Revise	Revise	Revise
Reject	Reject	Reject	Reject
Accept	Accept	Revise	Revise
Accept	Revise	Revise	Revise
Accept	Accept	Reject	Send to Adjudicator 4
Accept	Reject	Reject	Reject
Accept	Revise	Reject	Revise and Send to Adjudicator 4
Revise	Revise	Reject	Revise and Send to Adjudicator 4
Revise	Reject	Reject	Reject

If an examiner recommends that the thesis be revised and resubmitted, the candidate shall revise and resubmit the thesis **within one year from the date of communication by the University.**

The candidate will be permitted to revise the thesis based on the examiner's recommendations only once. Such a revised thesis shall be sent for adjudication normally to the examiner who has recommended revision. In case the thesis is rejected even after revision, it shall be sent to a fourth examiner, whose recommendation shall be final.

When all the three examiners recommend a thesis for the award of the Ph.D. degree, the Chairperson of the Adjudication Committee will send a consolidated report along with all the three reports to the Dean, Research & Development and will suggest a suitable date for conducting an open Viva-Voce in the Department concerned. The Viva-Voce Board consists of the Chairperson of the Adjudication Committee as the Chairperson; the Research Supervisor, the Dean of the Faculty, the Chairperson of the Board of Studies, and Head of the Department as members.

If the Research Supervisor is on deputation / lien / abroad / retired and is unable to attend the Viva-Voce, the PhD Viva shall be conducted with the following members:

1. Chairperson of the Viva Voce Board
2. A senior member of the Department/Faculty nominated by the Vice-Chancellor.
3. Head of the Department
4. Chairperson of the Board of Studies
5. Dean of the Faculty

The quorum required for the Viva-Voce is: a) Chairperson, b) Research Supervisor/teacher nominated by the Vice-chancellor, and c) Head/Chairperson of BOS/Dean.

The Viva-Voce is open to all faculty of the department, research scholars, students and faculty members of the sister disciplines. The Ph.D degree will be awarded to the candidate based on the



recommendations of the Viva-Voce Board. Under extraordinary circumstances, the Vice-Chancellor is empowered to reconstitute the Viva-Voce Board.

After the award of the degree, copies of the reports on the thesis (with the names of the examiners deleted) will be made available for three months to the candidate on payment of the prescribed fee of Rs.400/- (A/c No.35316329029, State Bank of India, SK University branch.). The Ph.D degree will be awarded to the candidate with effect from the date of recommendation of the Viva-Voce Board. The University will issue a Notification that the Degree has been awarded in accordance with the UGC guidelines/regulations.

### ***B. M.Phil. Dissertation***

- i. An external examiner from the panel submitted as specified in Section 3 (i) is appointed to evaluate the dissertation. The external examiner shall evaluate the dissertation for a **maximum of 200 marks in addition to sending a brief report on the dissertation. The passing minimum is 55%.** If the marks awarded for the dissertation are less than **110**, the candidate has to resubmit the dissertation within six months and if he/she fails to get **110** marks the second time also, he/she has to register afresh for MPhil in response to a subsequent advertisement if he/she so desires.
- ii. The Departmental Research Committee (DRC) for M.Phil. Programme for each candidate comprises the Research Supervisor as Chairperson and two members opted by the Supervisor including Head of the Department as members. The committee has to certify that the candidate has given one seminar on the research topic before submission of the dissertation. The committee will also advise the candidate on the quality of research.



- iii. Based on M.Phil. dissertation evaluation report, **internal Viva-Voce shall be conducted to the M.Phil. candidate.** The internal Viva-Voce Board consists of the Research Supervisor as Chairperson and two faculty members as members. The Viva- Voce is open to all faculty of the department, research scholars, students and faculty members of the sister disciplines.
- iv. Based on the seminar report, viva-voce report, marks obtained in the written examination, and marks awarded by the external examiner for the dissertation, the candidate will be awarded M.Phil degree and placed in I/II class. He/She is eligible to register for the Ph.D degree within one month from the date of announcement of the award of M.Phil degree with the consent of the Research Supervisor and on certification by him/her that the topic chosen for Ph.D is an extension of M.Phil work or related to the field of research for the M.Phil degree. Candidates who register for the Ph.D degree will be deemed to be under the Ph.D regulations for full-time/part-time category as the case may be. The University will issue a formal registration letter to that effect. If the area of research for Ph.D is different from that of M.Phil, the candidate has to pass Paper-II (Broad area of specialization) of the Ph.D written examination.

## **7. Recognition of Research centers and Research Supervisors in Affiliated Colleges**

- i. The Institution/college has to apply to the Registrar, SK University, Anantapur, for recognition of its teacher as Research Supervisor. The College shall pay a recognition fee of Rs.30,000/-. Further, the college has to pay an inspection fee of Rs.40,000/-. The annual affiliation fee is Rs.30,000/-.

- ii. The application for recognition of research supervisors should be submitted to the Registrar, SK University, Ananthapuram, through the Principal in the case of government degree colleges or Secretary of the educational society concerned in the case of private aided colleges.
- iii. The University will grant recognition to teachers in colleges applying for recognition on the recommendation of an Expert Committee consisting of the Dean of the Faculty concerned, the Chairperson, BoS, and the Head of the Department concerned, which inspects and verifies the research facilities available in the department. The Committee shall be constituted by the Dean, Research & Development. The recognition granted shall be reviewed once in three years.
- iv. The Dean, Research & Development obtains a list of eligible research supervisors and vacancies in the Ph.D. programme (Full-time and Part-time) from the Head of the Department concerned for the purpose of admissions.

## **8. Eligibility for Research Supervision**

### ***A. Ph.D. Supervision***

- i. Any regular Professor in SK University College on permanent basis in the faculty or discipline concerned, with at least five research publications in refereed journals or any regular Associate/Assistant Professor of the SK University College on permanent basis with Ph.D. degree having two years of PG teaching experience and at least two research publications in refereed journals shall be recognized as Research Supervisor.
- ii. Only a full-time regular permanent teacher of the College affiliated to SK University can act as a supervisor. The external supervisors are not allowed. However, Co- Supervisor can be allowed in inter-disciplinary areas from other departments of the same institute or from other related institutions with the approval of the Academic Center.



- iii. The teacher should have been appointed on permanent basis in sanctioned/aided post working in a Degree/PG college affiliated to SK University. The Teacher should possess three years of research experience at PG level in the concerned subject.
- iv. **The teacher must possess two years of Research experience after obtaining PhD evidenced by at least two research publications published in refereed journals.**
- v. A research supervisor from affiliated colleges who wishes to supervise for PhD candidates should necessarily have a Co-supervisor from the concerned/related department of the University.
- vi. Each eligible research supervisor from affiliated colleges shall be allowed to guide a maximum of two scholars (two Ph.D. or one Ph.D. and one M.Phil. or Two M.Phil. scholars).
- vii. The eligible research supervisor from affiliated colleges is permitted to guide the candidates who have qualified in CSIR / UGC-JRF / SKURESCET / GATE/or Teacher- FIP/M.Phil. degree holders only.
- viii. The research supervisors from affiliated colleges and Ph.D. candidates registered under their supervision are governed by the rules and regulations framed by the University from time to time.
- ix. A research supervisor should have at least two years of service prior to superannuation for registering a candidate under his/her guidance for Ph.D. and one year for M.Phil.

### ***B. M. Phil Supervision***

The Research Supervisor shall be a teacher of SK University College on permanent basis having two years of postgraduate teaching experience and a Ph.D. degree in the faculty or discipline concerned. A teacher of an affiliated degree college of SK University offering postgraduate courses (recognized for research) and having two years of postgraduate teaching experience on permanent basis and a Ph.D. degree is eligible to guide an M.Phil. candidate subject to the scrutiny and approval by a committee as in 8 (iii) above.



M. Phil/Ph.D. supervision is extended to a University teacher on lien/deputation provided he/she gives his/her consent and is accessible to the research scholar.

## **9. Change of Research Area/Supervisor**

- i. The broad area of specialization shall be finalized before appearing for the Ph.D. written examination. Change of research area is allowed only on the recommendation of the RAC (Research Advisory Committee) before the expiry of the maximum period and the candidate has to appear for Paper-II of the written examination in the changed area.
  - ii. Change of Research Supervisor for a candidate who registers for Ph.D. will be permitted if the candidate requests through the proper channel and on the recommendation of the RAC.
  - iii. Change of research supervisor is also permitted in case of M.Phil. candidates on the recommendation of the RAC.
  - iv. A candidate who applies for a change of research supervisor within the maximum period for submitting the dissertation will be permitted to submit the dissertation within six months after such a change has been effected in the case of M.Phil candidates and within one year in the case of Ph.D. candidates subject to his/her completing the minimum period prescribed for the submission of the dissertation /thesis. In all the above cases, if the candidate continues his/her research work on the same topic he/she need not pass paper-II: Broad area of specialization. Otherwise, the candidate has to pass Paper-II before submitting his/her dissertation/thesis.
- A change of research supervisor is allowed when:
- i. The present research supervisor retires, goes on lien/deputation, or passes away.
  - ii. There arises a misunderstanding between the research supervisor and the research student and as a result either the

research supervisor is not interested in supervising the research or the research student is unwilling to work with the research supervisor for tenable reasons.

## **10. Intake of Research Students and Vacancies**

A Research Supervisor/Co-supervisor who is a Professor, at any given point of time, can not guide more than two M.Phil. and eight PhD scholars (5 Full-Time and 3 Part- Time). An Associate Professor as Research Supervisor can guide up to a maximum of two M.Phil. and six Ph.D. scholars (4 Full-Time and 2 Part-Time) and an Assistant Professor as Research supervisor can guide up to a maximum of two M.Phil. and four PhD scholars (3 Full-Time and 1 Part-Time).

Besides, a Professor can guide three PhD scholars, an Associate Professor can guide two PhD scholars and an Assistant Professor can guide one PhD scholar under Industrial/Executive quota as supernumerary seats.

Transfer of seats from one Research Supervisor to another is not allowed.

**No full-time or part-time Ph.D candidate will be allotted to a teacher during the last two years of his/her service. No M.Phil. candidate will be allotted to a teacher during the last one year of his/her service.**

## **11. Conversion from Full-time Ph. D. to Part-time Ph.D.**

Candidates who registered for Ph.D. on full-time basis and who have passed the Ph.D written examination conducted by this University, but subsequently discontinued the programme on securing Government/Public/Private Aided Sector employment will be permitted to continue their research on part-time basis on production of the appointment order, service certificate and no-objection certificate duly signed by the employer. **Candidate shall make a request within three months period after joining in permanent employment. A fee of Rs.10,000/- for conversion to part-time Ph.D. shall be paid by such a candidate.**



If research supervisor suddenly expires, and if the research scholar has completed the minimum period and passed the pre-Ph.D. examination, the research scholar can make a specific request to allot an alternative research supervisor and an additional seat is allowed to the existing research supervisor in the department concerned.

## **12. Appointment of a Co-guide**

Candidates who have registered for Ph.D. degree and who wish to enter into interdisciplinary research/interdepartmental research collaboration with an expert outside the University may apply for the appointment of such an expert in the field as a Co-guide.

The candidate and the research supervisor should support the need for a Co-guide by submitting a written justification with the consent of the proposed Co-guide. The application shall then be referred to the Research Advisory Committee. The Committee shall examine such cases and recommend the appointment of a Co-guide without any financial commitment on the part of the University.

## **13. Extension of Time for Submission of dissertation/thesis**

- i. A candidate who could not submit the M. Phil./Ph.D. thesis within the maximum period may apply to the University for extension of time, for one year, through the proper channel. A justification by the research supervisor should be submitted along with remarks of Chairperson BOS in the application. If there is sufficient justification for extension of time, the Vice-Chancellor will accord approval.
- ii. A candidate who fails to submit his/her Ph.D. thesis within the maximum period prescribed (including the extension given as above) may be granted permission for submission by the Vice-Chancellor, based on the recommendation of the Research Supervisor, Chairperson of BoS, the Head of the Department, and Dean of the Faculty concerned and on



the merits of the case in terms of the work already turned out as indicated by the publications, papers presented at conferences, etc.

If the Vice-Chancellor grants permission, the candidate has to pay a panel fee of Rs.6000/- for the grant of extension per year or part thereof.

- iii. In the case of M.Phil. after the expiry of the maximum period, a panel fee of Rs.2,000/- per year or part thereof shall be paid at the time of submission of dissertation. The fee shall be remitted to Account No.35316329029, State Bank of India, SK University branch.

#### **14. Research Advisory Committee**

The Research Advisory Committee (RAC) consisting of all Deans of faculties, Chairperson, BoS in the concerned subject, Principals of College of Sciences and Arts, Dean, Research and Development will perform the following functions.

- i. Scrutinize the applications for appointment of Co-guide as and when such cases arise.
- ii. Scrutinize the applications for registration of teachers as research supervisors (of both the University and Affiliated Colleges).
- iii. Decide upon such cases as may be referred to it for opinion on ambiguities, if any, and problems of interpretation arising in respect of Regulations-2016.

**The decision of the Academic Senate shall be final on all such matters.**

#### **15. University Digital Library**

Every Research Scholar before the date of Viva-voce Examination shall upload a pdf file of his/her thesis, after incorporating all the corrections and suggestions made by the examiners, in the University Digital Library. The electronic pdf file serves as the University's archival copy of the document.

After uploading the pdf file, he/she take the print-out of a form from the University Digital Library, which will serve as evidence of uploading of the file. This print-out should be sent as an enclosure to the Viva-Voce report.

#### **16. Cancellation of research admission and registration:**

Research admission and registration of a full-time scholar shall be cancelled in case of any of the following:

- The candidate does not fulfill the attendance requirement.
- The candidate abstains consecutively on non-medical grounds for ten days or more without prior permission or he / she is engaged in the study of any other full-time course of this or any other University / Institution or the candidate being a full-time research student engages himself / herself in full-time employment / profession in the University or elsewhere or the candidate is found guilty of misconduct, indiscipline or fraud or participation in illegal and deviant activities which bring disrepute to the Institution or arouse/incite communal feelings, or group animosities / hostilities or other activities that disturb peace and tranquility on the campus (A research scholar is not expected to take part in activities other than those directly connected with his research work).
- If the candidate fails in Part-I examination even at the last chance provided.
- If he/she fails to submit dissertation/thesis even after the maximum period including extension and special permission is completed.

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